



## Entertainment Agreement

**1. THE PARTIES:** This Agreement is for mobile disc jockey entertainment services for the event described below, between the undersigned client and 1<sup>st</sup> in Entertainment DJ services, here and after referred to as “1<sup>st</sup> In Entertainment” or “DJ”

**2. JOB DESCRIPTION:** 1<sup>st</sup> in Entertainment agrees to provide services to the following client and specifications:

**Client Contact:**

**Client email address:**

**Company/Organization (if applicable):**

**Address of event:**

**Day Tel. No.: home:**

**Event and Date:**

**Setup time:**  
(typically one hour beforehand)  
**Start time:**  
**Stop Time:**

**Description of services included:**

**Options included in Agreement (please write YES if applicable):**

DI box for hooking our sound system into your slide show 25\$

\*please note we are configured to hook into a laptop with a functional headphone jack from 50 feet

away. You must notify us of special circumstances or use of DVD player. Only this rental makes us responsible for your slideshow audio. Projector rentals include a DI box at no charge.

Full service projector rental with audio hook up 185\$

Screen rental 70\$

Wireless microphone 50\$ OR included with package

Lapel microphone 50\$ OR included with package

Custom monogram projection 185\$ OR included with premium package

Spot light 50\$

Room uplighting 35\$ per light

Smoke machine 50\$ OR included with package

Bubble machine OR included with package 50\$

Premium sound system for larger events up to 500 guests

Additional or upgraded lighting (please specify)

Classical guitar agreed fee and hours \_\_\_\_\_

Other live music option agreed fee and instrument \_\_\_\_\_

**Any other agreements or special circumstances**

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**3. PAYMENT TERMS:** Total fee agreed upon by client and 1<sup>st</sup> in Entertainment is \$\_\_\_\_\_ including GST. 1<sup>st</sup> in Entertainment is holding a tentative reservation for client's event with this agreement (**this agreement is not binding without a deposit**). To confirm this agreement, return one signed and completed copy along with a **non-refundable deposit** of \$200.00. **The full amount agreed upon (minus the deposit) is due no later than two weeks prior to the date of the event if paid by personal cheque, or one week if paid by cash or e-mail money transfer.** In the event that a cheque fails to clear, 1<sup>st</sup> in Entertainment reserves the right to withhold services and retain the deposit until such time as the remaining balance has been paid via Cash, money order, or certified cheque. There will be a \$20.00 fee charged for all returned cheques. **Late payments** occurring after the event date will incur a 10% fee added to the total price of the contract.

**CANCELLATION/ REVISIONS:** This agreement cannot be **cancelled** or modified except in writing by either the client or 1<sup>st</sup> in Entertainment Audio Visual. The full

contract amount is due for cancellations by client **with less than a 30 day notice**. 50% of the remaining balance is due for cancellations by client with less than 90 days of notice. No balance fees are required with more than 90 days of notice. **Deposits are deducted from total balance and non-refundable**. Deposits are not transferable to other dates or events. Contracted fees and terms cannot be reduced even if service requirements are reduced - contract additions will be provided at the discretion of 1<sup>st</sup> in Entertainment. Any payments will be refunded in the event of a cancellation by 1<sup>st</sup> in Entertainment Audio Visual. The client is responsible for the total fee in the event of a cancellation by the client, deposits are non-refundable in the event of client cancellation. Rescheduling for events cancelled due to inclement weather shall be accommodated whenever possible. 1<sup>st</sup> in Entertainment reserves the right to reschedule events if the weather or roads pose a safety risk to our personnel or equipment. Roads rated poor by the AMA road association can be considered a safety risk. Rescheduled events are subject to availability.

**5. CESSATION OF OPERATIONS:** In the event that 1<sup>st</sup> in Entertainment ceases operations prior to the stated event date for any reason, 1<sup>st</sup> in Entertainment will seek client's consent to transfer this contract to reputable DJ colleagues or organizations. Alternatively, 1<sup>st</sup> in Entertainment will refund any contract amounts paid by the client except deposit amounts. 1<sup>st</sup> in Entertainment assumes no liability or responsibility for any contracts transferred to other parties. All deposits paid to 1<sup>st</sup> in Entertainment are non-refundable.

**6. DELAYS:** 1<sup>st</sup> in Entertainment is required to begin playing music at the agreed **start time** but not upon the stated **setup time**. a delay is defined in this document as a failure to produce music at the above stated event start time. Arrival by 1<sup>st</sup> in Entertainment later than the arranged setup time is not considered a delay. 1<sup>st</sup> in Entertainment may elect to provide a \$80 per hour refund **upon client request** for any delays lasting 60 minutes or more. No refund will exceed the total fee and no refund will be given if a delay is caused by a client's failure to provide correct and complete event information or to comply with the provisions stated in section eight (8) of this contract. The client must provide written notice (with confirmation of receipt by 1<sup>st</sup> in Entertainment) of any event or location changes a minimum of two weeks prior to the event.

**7. OVERTIME COSTS:** When feasible, client requests for extended playing time may be accommodated at the Disc Jockey's (DJ) discretion. Overtime requested may be made in half-hour increments at a cost of \$50 per half-hour. Payments made for overtime is due on date of event, and may be made with aforementioned cash or cheque

**8. PROVISIONS:** The client Shall Ensure that: (1) the performance facility provides the DJ with a sturdy covered table of appropriate size in an area within 25 feet of a 110V grounded outlet; (2) Facility is open at least one hour prior to scheduled start time of event; (3) The client shall ensure that any applicable SOCAN fees have been paid by either the client or the venue. (4) Reasonable steps will be taken to protect 1<sup>st</sup> in Entertainment mobile equipment and personnel; (5) for outdoor performances, shelter is

provided that completely covers and protects 1<sup>st</sup> in Entertainment's equipment from adverse weather conditions. Client accepts full responsibility and is liable for any damages, injuries, or delays that occur as a result of failure to comply with these provisions.

**9. SAFETY OF PERSONNEL AND EQUIPMENT:** In the event of circumstances deemed by DJ to represent a real or implied threat to DJ or DJ's equipment, then the DJ reserves the right to cease performance until such time as threatening situation is resolved. DJ further reserves the right to deny any guests access to recordings or equipment.

**Please retain a copy of this Entertainment Agreement for your records. SIGN BELOW AND RETURN THIS AGREEMENT ALONG WITH \$200.00 DEPOSIT ON OR BEFORE RESPONSE DATE. AGREEMENTS CAN BE MADE PAYABLE TO:**

**1<sup>st</sup> in Entertainment  
1528 21 Ave NW  
Calgary, AB  
T2M-1L8**

Client Name (please print): \_\_\_\_\_

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

1st in Entertainment: \_\_\_\_\_ Date:  
(Sean Goebel)